



Department for the Recognition of Foreign Educational Qualifications Recognition of foreign professional qualifications (teachers)

How can I contact the certificate recognition office?

1. By email: zeugnisanerkennung@rlsb-lq.niedersachsen.de
2. By post: RLSB Lüneburg
Dez. Z, Fachbereich Anerkennungsverfahren
Postfach 21 20
21311 Lüneburg
3. By phone: +49 (0)4131 15-2626
Monday, Tuesday & Thursday from 9 a.m. to 12 p.m. and from 2 p.m. to 4 p.m.
Friday from 9 a.m. to 12 p.m.

How do I make an application?

Please fill in the application form and post it to the address provided, along with the documents listed in the form.

You can find application forms here: <https://anerkennung.bip-nds.de>

You can also submit the application online.

You can find the link to the application portal on our website.

Who can apply?

You can submit an application if you

- ... have completed a degree as a teacher abroad and
- ... would like to work as a teacher in Lower Saxony.

Why do I need to submit an application?

The teaching profession is regulated in Lower Saxony. This means that the qualifications you have acquired abroad must be equivalent to the German teaching qualification.

What are the requirements for my qualification to be recognised?

In order for the professional qualification obtained abroad to be recognised, the following requirements must be met:

1. Your training entitles you to work as a teacher in the country where you trained, **and**
2. there are no significant differences between the qualification obtained in the country where you trained and the teacher training given in Lower Saxony.

In Lower Saxony, the teaching qualification for the various teaching posts at public schools is acquired through a master's degree (Master of Education) in at least two subjects, followed by a preparatory period (school placements, 18 months) and concluding with a final state examination.

How long does processing take?

After all documents have been completed and submitted, approximately 3 to 4 months.

How much does it cost to issue a certificate?

Evaluating your qualifications and identifying possible compensatory measures: 150 to 250 €.

The recognition itself: approximately 100 euros in addition.



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Is it possible for the fees to be waived?

Yes, this is possible if, for example, you are in receipt of certain benefits, or if you are participating in a voluntary social year (FSJ) or the Federal Volunteers Service (BFD).

Please tick the relevant box in section 6 of the application form and send us your **evidence**.

You may be able to receive financial support via the recognition grant: www.anerennungszusschuss.de